



Advisory Committee: Minutes of Regular Meeting - May 28, 2013

IN ATTENDANCE:

Gilbert A. Herrera, Chair – **Present**

Jeri Brooks – **Present**

C.P. "Chip" Bryan – Absent (with notice)

Frances Castaneda Dyess, Working Group Chair – **Present**

Bert Keller, Working Group Chair – Absent (with notice)

Jeff Ross, Working Group Chair – **Present**

Edward Taravella – Absent (with notice)

Patrick Walsh – Absent (with notice)

Council Member Oliver Pennington, Ex-officio – **Present**

1. Call to Order / Welcome

Mr. Theldon Branch, exiting Chairman, called the meeting of the ReBuild Houston Advisory Committee to order at 10:40 a.m. Also in attendance was Council Member Larry Green.

2. Recognition of New Chair, Committee Members & Mission Statement

Mr. Branch stated that he has enjoyed his time on the committee and thanked the group for all their hard work. In addition, Mr. Branch thanked Public Works & Engineering (PWE) and Mr. Daniel Krueger, PWE Director, for working through all of the important issues. Mr. Branch then introduced the newly appointed Committee Chair, Mr. Gilbert and extended his assistance to the committee for any future needs.

Mr. Gilbert Herrera commended PWE on all the good work done throughout the City of Houston stating that not enough credit is given to PWE. He also stated that he believes that the ReBuild Houston

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initiative will be a significant highlight of the city in the years to come. He made mentioned of the importance of getting the ReBuild Houston message out and acquiring even more public input from the various communities of the city. He said there are a variety of stakeholders within the city and we need to think about how we can further engage them.

Mr. Herrera informed the Committee that the name has changed from the "Oversight Committee" to the "Advisory Committee." He further explained that the term Oversight Committee implied certain duties that were not in keeping with the functions of the committee. The Committee will serve as an advisory function to the Mayor and that City Council has the statutory authority. The Committee will focus on outcomes. We want to engage the stakeholders, employers, and residents with the focus on neighborhood groups and business groups. Mr. Herrera welcomed the new mayoral appointments and noted that the Council appointments to the Committee will be decided upon in the near future and the Committee will serve as the conduit to Council's TTI Committee.

Council Member Noriega briefly attended to present exiting committee members with Certificates of Appreciation from the Mayor's office.

4. Approval of the Minutes

As a result of the transition and all the new appointments not having been made as of this time, the Advisory Committee did not have quorum present, therefore, the Draft April meeting minutes will be reviewed for approval at the next meeting.

5. Executive Report

For the benefit of new committee members, as well as guests in attendance, Mr. Dale Rudick provided a brief overview of ReBuild Houston that was consistent with the PowerPoint presentations (attached) made at the May 14, 2013 meeting of Council's Transportation, Technology and Infrastructure Committee. Presentation highlights include an overview of the ReBuild Houston process, principles, need identification analysis and more.

Mr. Rudick reminded the members of the April 16, 2013 memorandum from Director Krueger to the District Council members requesting their input on what they believe is highest need in their respective district so that pre-engineering can be performed in FY 2014. The response from the council members has been good and we are sorting through the requests now. Mr. Rudick also informed the committee that if it were not for ReBuild Houston, infrastructure funding would begin to be substantially cut in FY 2014 which begins July 2013.

Mr. Rudick announced plans for an orientation for new members of the Advisory Committee when all remaining appointments by City Council have been made.

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Ms. Jeri Brooks stated that she hopes for additional public relations and marketing efforts. Mr. Rudick informed the committee that several new communication initiatives are under way including a newly launched social media campaign. He also noted that over the past year, there has been a great focus on obtaining public input and that he has been attending and speaking at various civic and professional meetings on behalf of the ReBuild Houston initiative.

ReBuild Houston financial statements (3) were distributed to committee members and will be posted on the ReBuild Houston website. Mr. Herrera suggested that we invite a representative from Finance to come to an Advisory Committee meeting to discuss finances.

6. Old Business/New Business - None

7. Public Comments

Ms. Susan Petty addressed concerns on several issues and dispersed a list of questions regarding her community concerns (Note: The questions were submitted to PWE and a response has been provided). Mr. Herrera stated that he greatly appreciated Ms. Petty's commitment to her community.

8. Adjourn:

Meeting adjourned at 11:59 a.m.

Attachments:

- TTI Meeting PowerPoint presentations (2) from May 14, 2013
- Financial reports (3)



ReBuild Houston Oversight Committee

Role & Function of RHOC TTI Committee Meeting

May 14, 2013



Role & Function of RHOC

- Today's Topics
 - Origin of Committee
 - General Power & Duties/Mission Statement
 - Boards & Commissions Description
 - RHOC Self-assessment
 - Formal Action by Committee



Role & Function of RHOC

- Origin

1. Mayor's Statement of Principles: Pre Charter Amendment
 - ✓ Most principles accomplished – 10/18/12 TTI meeting
2. Charter Amendment: **Funding Mechanism only**
3. City Ordinance created OC
 - ✓ Recommendation of 10-year plan by 1st half of CY 2012
4. General Power & Duties/Mission Statement
 - ✓ Most initial duties have been completed



General Power & Duties/Mission Statement

- Boards & Commissions Description for RHOC
- ✓ Review criteria established by PWE to prioritize projects & recommend changes
 - Formal action & recommendations made by Committee
- ✓ Create a forum that ensures citizens are informed of project priorities & have opportunity for input
 - Meetings posted & open to the public
 - CIP, Super Neighborhood, Civic & Professional meetings
 - RH website
 - Methodology, “5+5 Plan” docs, Interactive Map
 - Financial Reports, Agendas, Minutes, Project listing, etc.



General Power & Duties/Mission Statement

- Boards & Commissions Description for RHOC

- ✓ Monitor the appeals process ...
 - Updates provided to the OC
- ✓ Review community communications of projects & recommend improvements to PWE
 - Communication Concept Plan reviewed by Communications Working Group
 - Formal acceptance of RH logo
- ✓ Evaluate execution of projects & recommend changes to the process & priorities
 - Formal action & recommendations by the Committee



General Power & Duties/Mission Statement

- Boards & Commissions Description for RHOC

- ✓ Review initial 10 year RH plan in 1st half of CY 2012 & recommend any changes.
 - Accepted FY 13-17 CIP
 - Voted to move forward w/ “+5 Year Plan” (6/26/12)
- Participate in creation of mentoring program
 - Progress being made in collaboration w/ OBO & others
- Participate in creation of job training/apprenticeship/ internship program in partnership w/ education/bus./ non-profit & labor organizations
 - Progress being made in collaboration w/ OBO & others



General Power & Duties/Mission Statement

- Boards & Commissions Description for RHOC

- ✓ Review & recommend changes to the W.A.T.E.R. fund usage criteria
 - Parameters, as set by ordinance, did not meet the minimum amount to fund; however,
 - Fund usage for W & WW has helped compensate those needing assistance
- ✓ Committee will provide quarterly reports to the appropriate Council Committee
 - Regular updates made to TTI



Role & Function of RHOC

- Self-assessment Discussion

- Inaugural Period: 1st full cycle of Methodology achieved
 1. **Need Area Identifications** based on city-wide data
 2. **CIP recommendations** based on B/C (pre-engineering)
- Advisory role of Committee
- Value in the Committee - serves a vital purpose
- Recognition that several initial duties are completed & refinement of Oversight Committee role is needed



Updated Mission Statement

May 2, 2013

To be an independent advisory committee whose role is to advise the City on the project prioritization process. The Committee will report directly to the Mayor. In performing this advisory role, the Committee will:

City of Houston
 Public Works and Engineering Department
 Dedicated Street & Drainage Fund Group
 FY13 Budget and CIP Report
 For the Quarter ending March 31, 2013
 As of April 24, 2013

**CONSOLIDATED
 APPROPRIATIONS**

OPERATIONS AND MAINTENANCE

	Adopted Budget	Refined Budget	Adopted CIP	Refined Budget + CIP ²	March 31, 2013	Current Projection
Street and Drainage ¹	\$ 15,012,222	\$ 15,012,222		\$ 15,012,222	\$ 9,914,915	\$ 14,196,006
Traffic Operations ¹	\$ 19,696,294	\$ 19,696,294		\$ 19,696,294	\$ 12,792,444	\$ 19,111,214
Support Operations	\$ 643,559	\$ 643,559		\$ 643,559	\$ 386,242	\$ 593,663
Transfer to Stormwater Fund	\$ 7,653,700	\$ 7,653,700		\$ 7,653,700	\$ 11,153,700	\$ 11,153,700
Other Drainage Operational Expenditures	\$ 4,191,347	\$ 4,191,347		\$ 4,191,347	\$ 1,700,295	\$ 4,150,996
Total O&M	\$ 47,197,122	\$ 47,197,122		\$ 47,197,122	\$ 35,947,596	\$ 49,207,580

PERMANENT AND CAPITAL IMPROVEMENTS

Street Resurfacing ¹	\$ 11,920,741	\$ 11,920,741		\$ 11,920,741	\$ 7,991,094	\$ 12,058,261
Bridge Replacement ¹	\$ 1,501,695	\$ 1,501,695		\$ 1,501,695	\$ 568,880	\$ 1,341,789
Concrete Replacement ¹	\$ 8,253,442	\$ 8,253,442		\$ 8,253,442	\$ 5,204,234	\$ 6,713,517
Capital Equipment	\$ 68,300	\$ 68,300		\$ 68,300	\$ 29,316	\$ 68,300
Total Permanent Impr./Capital Impr.	\$ 21,744,178	\$ 21,744,178		\$ 21,744,178	\$ 13,793,525	\$ 20,181,867
Sub-total - Budget	\$ 68,941,300	\$ 68,941,300				

CIP

Metro Capital	\$ 48,694,000	\$ 53,665,392	\$ 33,183,850	\$ 64,592,279
Grant Funds	\$ 38,157,000	\$ 38,157,000	\$ 10,773,993	\$ 10,773,993
Capital Contribution	\$ 4,668,000	\$ 4,668,000	\$ 260,000	\$ 3,373,000
Other	\$ -	\$ 555,000	\$ -	\$ 555,000
DDSRF Capital Fund (4042)	\$ 105,000,000	\$ 128,439,877	\$ 39,536,286	\$ 121,486,801
Total CIP	\$ 196,519,000	\$ 225,485,269	\$ 83,754,128	\$ 200,781,073
Total Permanent and Capital	\$ 247,229,447	\$ 247,229,447	\$ 97,547,554	\$ 220,962,940

Reconciling Items

Transfers to Capital Funds	\$ 110,000,000	\$ 110,000,000
Transfer to Drainage Capital Fund	\$ 110,000,000	\$ 110,000,000
Total Transfers	\$ 220,000,000	\$ 220,000,000

O&M as Percentage of Grand Total

Grand Total	\$ 178,941,300	\$ 178,941,300	\$ 196,519,000	\$ 294,426,569	\$ 133,495,249	\$ 270,170,520
O&M as Percentage of Grand Total			16.03%	26.93%	18.21%	

- 1) Budgeted amounts for ongoing level of service provided by City Personnel - previously in the General Fund and reimbursed by METRO, now in fund 2310 and reimbursed by METRO.
- 2) The difference between Adopted CIP vs. Refined CIP is due to rollover of projects that were in the FY12 CIP that were not appropriated until FY13.

Drainage Utility Collections Quarterly Collections and Annual Projection as of 03/31/2013

	Billing and Collection Through March 2013			Projections for Fiscal Year		
	Billings ¹	Collections	% Collected	Billings ¹	Collections ²	Projected % Collected
Monthly Bills - Active Accounts	\$56,650,303	\$48,903,485	82.67%	\$76,551,255	\$72,533,626	94.75%
Monthly Bills - Inactive Water Accounts ³	\$1,965,470	\$1,149,202	50.94%	\$2,762,879	\$1,845,389	66.79%
Bi-Monthly - Sewer Only	\$36,813	\$21,489	55.64%	\$150,535	\$113,096	75.13%
Quarterly - 3 quarters ⁴	\$24,826,806	\$20,284,598	77.42%	\$33,070,384	\$26,367,868	79.73%
City Bills	\$0	\$0	0%	\$1,611,149	\$1,611,149	100%
Subtotal	\$83,479,392	\$70,358,774	84.28%	\$114,146,202	\$102,471,126	89.77%
FY'12 Receivable	\$10,840,741	\$1,940,603		\$10,840,741	\$2,300,000	
Grand Total	\$94,320,134	\$72,299,377		\$124,986,943	\$104,771,126	

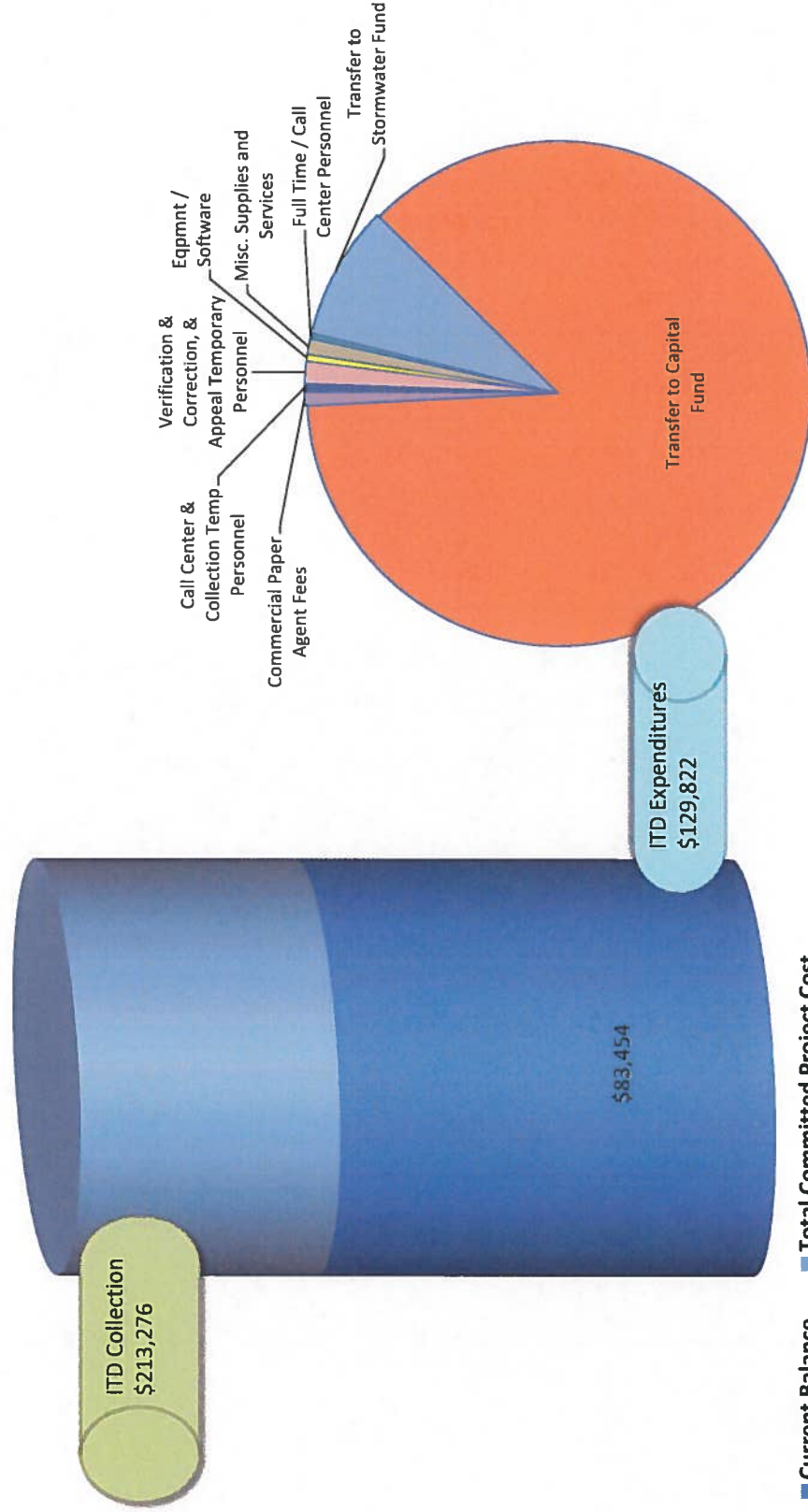
1 Total Fiscal Year billings reflect actual status, and projected annual status, as of 03/31/2013 and includes amounts in litigation.

2 All annual projections are based on collections on FY13 bills through August 2013, per Governmental Accounting Standards. Collection activities will continue on last year's unpaid balances with expectation to collect more, particularly on quarterly accounts.

3 These are primarily unoccupied single family homes. Owners have been billed.

4 Quarterly bills are systematically being moved from quarterly to monthly as matched. Some monthly bills have been consolidated based on owner request and request and billed quarterly.

Drainage Utility Fees Inception to Date (ITD) Collections / Expenditures (\$ in Thousands) (As of May 22, 2013)



■ Current Balance ■ Total Committed Project Cost
Note: Currently committed project costs total \$133Million.