



Advisory Committee: Minutes of Regular Meeting – February 4, 2014

IN ATTENDANCE:

Gilbert A. Herrera, Chair – **Present**
Jeri Brooks – **Present**
Frances Castaneda Dyess – **Present**
Kathryn Easterly – **Present**
Scott Elmer – Absent, with notice
Vernita Harris – **Present**
Bert Keller – **Present**
Jeff Ross – **Present**
Edward Taravella – **Present**
Council Member Oliver Pennington, Ex-Officio – Absent

1. Call to Order / Welcome

Chairman Gilbert Herrera called the meeting of the ReBuild Houston Advisory Committee to order at 10:34 a.m. and thanked all those in attendance. Also in attendance were Council Members Larry Green, Dwight Boykins and Jerry Davis.

2. Approval of the Minutes

Motion to approve the November 19, 2013 meeting minutes was made by Ms. Jeri Brooks and seconded by Ms. Vernita Harris. Motion carried.

3. PWE's Draft "5+5 Year Plan" (FY 2015 – 2024)

A hardcopy of the "5+5 Year Plan" was distributed to Committee Members (available at <http://bit.ly/1orjMON>).

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Chairman Herrera asked Council Member Green, Council's Transportation, Technology and Infrastructure (TTI) Committee Chair, to share what he has been hearing from the community. Council Member Green stated that he hears from citizens that they do not fully understand the concept of 'worst first.' Chairman Herrera stated that he feels that citizens do not understand the difference between the planning and programming process. Ms. Easterly stated that she hears the same from people in the community.

Mr. Rudick informed the Committee that we continue to educate the community on the CIP process methodology by providing detailed information online and providing a simplified explanation at public meetings. An exhibit of the often used "5+5 Year Plan" Process was distributed to the members (attached). He then introduced Mr. John Silva (Assistant Director, CIP Programming Branch) and Ms. Carol Haddock (Senior Assistant Director, Infrastructure Planning Branch) to inform the committee on how the programming and planning process unfolded for the Draft "5+5" Year Plan for FY 2015 to 2024.

a. CIP Program Update

Mr. John Silva explained that Programming (CIP) takes over from Planning. The Engineering and Construction Division of PWE reviews the pre-engineering analyses. The Candidate Projects are scored and prioritized based on a benefit and cost analysis (consistent with the *CIP Process Manual*) and are recommended for funding based upon funding availability. Mr. Silva also shared that projects programmed in the FY 12 – 16 CIP prior to the ReBuild Houston methodology are committed projects and will continue to be honored and funded by ReBuild Houston. We now have about half of the recommended projects in the draft FY 15 – 19 CIP which are prioritized and funded using the ReBuild Houston methodology. Mr. Silva informed the committee that in his many years with the City, this is the most rational means of planning and programming projects that he has ever witnessed.

b. Prioritized Need Areas

Ms. Carol Haddock shared with the Committee that citywide data (such as 311, PCRs, FEMA, surveys, etc.) is used to identify Need Areas, i.e., 'worst-first'. Planning continues to refine the process as was the subject of a committee workshop last September. Some of those refinements include normalizing traffic counts as well as thoroughfare/collector data updates. Ms. Haddock noted that one major change within PWE's CIP Process methodology is that there is a concerted effort for various divisions and entities to work together (i.e. sanitary sewers, streets, private utilities, etc.) so that when the City begins a project, it offers a full spectrum solution for the neighborhood or area.

Council Member Green asked when the data from the open ditch assessment will be able to be used. Ms. Haddock responded that the data acquired from that assessment will be used in the next cycle run of the SWEET model later this year.

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4. Executive Report

Mr. Rudick announced that the annual District CIP Meetings begin Thursday, February 13, 2014 and will go through Thursday, March 6, 2014 (6:30 p.m. - 8:30 p.m.). The dates for the 12 District CIP Meetings are being finalized and the details will be sent to the committee members. Each committee member is encouraged to attend at least one meeting. The public input process for the "5+5 Year Plan" will end on March 16, 2014. Also, the newly redesigned ReBuild Houston Interactive Map will be launched within the week.

Additionally, Mr. Rudick provided the December 31, 2013 exhibit of the Drainage Utility Collections. He announced that City Council's Transportation, Technology and Infrastructure (TTI) Committee meeting is scheduled for Thursday, February 13, 2014 at 9:30 a.m. in the Council Chamber. The PowerPoint for the ReBuild Houston Update to be presented at the District CIP Meetings will be presented to the TTI Committee at that meeting. Committee members are invited to attend.

5. Old Business/New Business

Mr. Rudick announced that there will be a ReBuild Houston 101 tour specifically designed for the committee members. That tour will take place on February 25, 2014 from 10 a.m. to 2:30 p.m. More details will be forthcoming.

6. Public Comments - None

7. Adjourn: Meeting adjourned at 12:30 p.m.

Attachment:

- "5+5 Year Plan" Process diagram

“5+5 Year Plan” Process

- Performed Annually

CIP Programming

(Years 1 thru 5)

1. Design
2. Bid
3. Award
4. Construct

- Since 1984 -

+5” Planning

(Years 6 thru 10)

1. ID & Prioritize Needs
2. Pre-Engineering
 - Develop Solutions
 - Define Scope w/ cost est.
3. Prioritize Candidate Projects
 - Based on **Benefit/Cost**
4. **Best Projects go to CIP**

- Since 2011 -

