



Advisory Committee: Minutes of Regular Meeting – October 25, 2016

IN ATTENDANCE:

Gilbert A. Herrera, Chair – Absent with notice
Jeri Brooks – **Present**
Steven E. Parker – **Present**
Kathryn Easterly – **Present**
Scott Elmer – Absent with notice
Vernita Harris – Absent without notice
Bert Keller – **Present**
Jeff Ross – **Present**
Edward Taravella – **Present**

1. Call to Order / Welcome

Vice Chairwoman Jeri Brooks called the meeting of the ReBuild Houston Advisory Committee (RHAC) to order at 10:37 a.m.

2. Approval of the Minutes

Motion to approve the August 23, 2016 meeting minutes was made by Mr. Bert Keller and seconded by Mr. Jeff Ross. Motion carried.

3. Workshop on Flooding

Ms. Brooks requested that the workshop on flooding be postponed to the November 29, 2016 RHAC meeting. Mr. Stephen Costello stated that he would return on November 29th meeting to make his presentation on addressing the City's flooding concerns.

4. CIP Process Manual discussion

Mr. Rob Lazaro shared copies of CIP Process Manual revisions from the 2014 version and a spreadsheet comparing CIP funding allocations with annual reinvestment targets outlined in the CIP Process Manual. Both discussion items were requested at the August 23, 2016 RHAC meeting by committee members, Mr. Ed Taravella and Mr. Jeff Ross respectively. Mr. Taravella inquired if there was another version of CIP Process Manual updated between the 2012 and 2014 version. Mr. Dale Rudick, Director of the Department of Public Works & Engineering (PWE), replied that the CIP Process Manual is a living document that is reviewed and updated as needed, but there were no substantial changes in the manual between those two years requiring a version update. Mr. Rudick added that the next CIP Process Manual version update is expected to be completed for the committee to review and comment in the spring.

Regarding the CIP funding allocations analysis, Mr. Ross stated that this type of information would be useful to share with the Mayor and City Council Members in a quarterly report from the RHAC. A motion to approve the creation of this quarterly RHAC update report to City Council was made by Mr. Ross, seconded by Ms. Kathy Easterly and the motion carried.

Mr. Taravella suggested having a third party review PWE's project identification and selection process – specifically the City of Houston's Storm Water Evaluation and Enhancement Tool or SWEET model. Mr. Taravella added that such a review could provide an independent evaluation of how PWE's current process is working out, if it could be improved, and if it was reflective of the City's policy objectives. Mr. Taravella also asked if there could be a vetting process before CIP becomes official.

Mr. Ross stated that the current PWE process and SWEET model provides a level of discipline and consistency that did not exist prior to ReBuild Houston and that as long as there was human oversight over that process, he did not feel the need for a third party review.

Mr. Rudick added that extensive human review and oversight is inherent in PWE's CIP process, including sharing CIP project selection information with the committee each year in January, sharing it with the community in the CIP town hall meetings in the spring and with City Council in the summer. Mr. Taravella motioned to table the discussion for a future RHAC meeting.

5. Executive Report

In his executive report, Mr. Rudick shared that participation between City and county agencies has increased resulting in more project funding and collaboration in CIP projects. He also shared an update on PWE's community engagement efforts. To date, PWE has hosted 40 community meetings to inform and discuss CIP projects across the City. These meetings have been attended by more than 2,100 citizens.

6. Old Business/New Business

Mr. Lazaro confirmed the interest and availability of committee members to attend a PWE 101 tour on November 10, 2016. The next and final RHAC meeting date for the 2016 calendar year was also officially moved from November 22 to the following week on November 29.

7. Public Comments

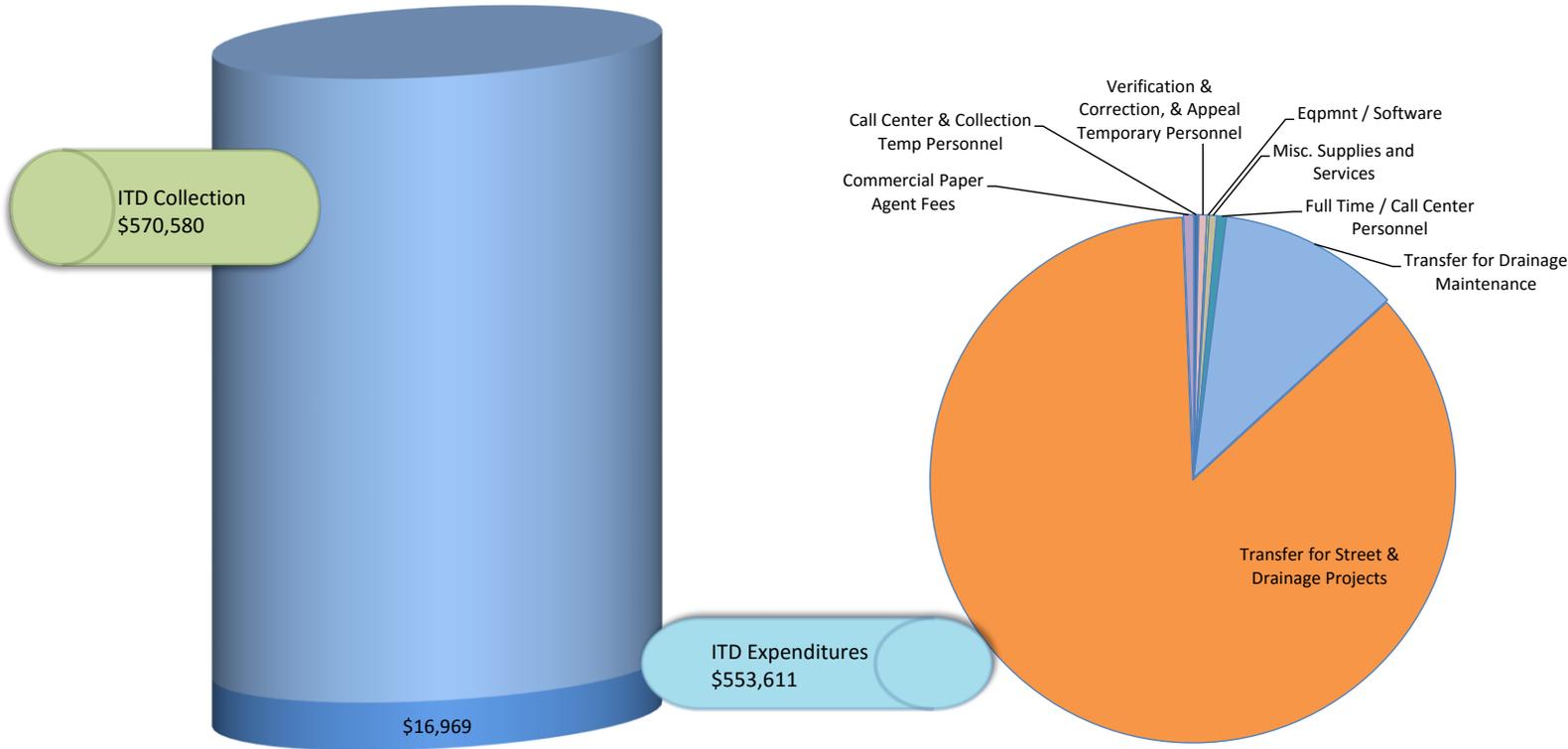
Ms. Virginia Gregory, representing the Spring Branch Civic Association, requested information on the City and TIRZ work planned in the Memorial City area. Mr. Keller informed her that if she directed her inquiries to PWE, they would be able to address her concerns.

8. Adjourn: Meeting adjourned at 11:40 a.m.

Attachments:

- Drainage Utility Collections/Expenditures Report (as of August 31, 2016)
- CIP funding allocations

**Drainage Utility
Inception to Date (ITD) Collections / Expenditures
(\$ in Thousands)
(As of August 31, 2016)**



■ Current Balance ■ Total Committed Project Cost

Note: Currently committed project costs total \$237.6 Million.

Fiscal Year Appropriations and 5-Year CIP Programmed Funds vs Annual Reinvestment Targets

Categories		FY15-FY19 \$ Programmed (mil)*	FY15-FY19 %	FY15 \$ Actual Appropriations (mil)**	FY15 %	Annual Reinvestment Target ***	
1	Major Thoroughfares & Collector Streets	\$453	36%	\$77.5	36%	\$136	21%
2	Local Streets (Non-Residential)	\$0	0%	\$0.0	0%	\$33	5%
3	Local Streets (Residential)	\$131	10%	\$12.9	6%	\$117	18%
4	Focused Projects (Intersections)	\$62	5%	\$19.5	9%	\$52	8%
5	Focused Projects (Street & Storm Programmatic)	\$242	19%	\$45.5	21%	\$13	2%
6	Storm Drainage	\$347	27%	\$52.7	24%	\$286	44%
7	Local Drainage Projects	\$34	3%	\$9.7	4%	\$13	2%
Totals****		\$1,269	100%	\$217.9	100%	\$650	100%

Categories		FY16-FY20 \$ Programmed (mil)*	FY16-FY20 %	FY16 \$ Actual Appropriations (mil)**	FY16%	Annual Reinvestment Target ***	
1	Major Thoroughfares & Collector Streets	\$411	33%	\$92.5	36%	\$136	21%
2	Local Streets (Non-Residential)	\$0	0%	\$0.0	0%	\$33	5%
3	Local Streets (Residential)	\$133	11%	\$31.6	12%	\$117	18%
4	Focused Projects (Intersections)	\$59	5%	\$7.2	3%	\$52	8%
5	Focused Projects (Street & Storm Programmatic)	\$250	20%	\$38.5	15%	\$13	2%
6	Storm Drainage	\$350	28%	\$75.7	29%	\$286	44%
7	Local Drainage Projects	\$26	2%	\$14.1	5%	\$13	2%
Totals****		\$1,229	100%	\$259.7	100%	\$650	100%

Categories		FY17-FY21 \$ Programmed (mil)*	FY17-FY21 %	FY17 \$ Actual Appropriations (mil)	FY17%	Annual Reinvestment Target ***	
1	Major Thoroughfares & Collector Streets	\$385	31%	TBD	TBD	\$136	21%
2	Local Streets (Non-Residential)	\$0	0%	TBD	TBD	\$33	5%
3	Local Streets (Residential)	\$160	13%	TBD	TBD	\$117	18%
4	Focused Projects (Intersections)	\$40	3%	TBD	TBD	\$52	8%
5	Focused Projects (Street & Storm Programmatic)	\$258	21%	TBD	TBD	\$13	2%
6	Storm Drainage	\$382	31%	TBD	TBD	\$286	44%
7	Local Drainage Projects	\$26	2%	TBD	TBD	\$13	2%
Totals****		\$1,251	100%	TBD	TBD	\$650	100%

* From COH FIN for FY15-FY19, FY16-FY20, & FY17-FY21 CIPs as of 09/20/2016

** From COH PWE RMD for FY15 and FY16 as of 08/30/2016

*** Recommended Program Allocation per CIP Process Manual sec 3.1

**** Totals do not include 8500 - PWE-W&S Syst Consolidated Constr Fd